

The meeting was called to order by Board President Thomas Matarazzo at 7:00 p.m.

Location: Early Childhood Center, 270 First Street, Palisades Park, NJ.

The assemblage saluted the flag.

**Roll Call:** Board Members - T. Matarazzo, S. Jang, J. Kim, R. Lee, J. Mattessich, Eun Min, Barnabas Woo, Jeffrey Woo, T. Yang

Superintendent of Schools – Dr. Cirillo, Business Administrator – A. Spasevski, Matthew Petracca, Esq.

**Statement of Presiding Officer:**

In compliance with the Open Public Meetings Act, P.L. 1975, Chapter 213, I hereby state that adequate notice of this Special Meeting has been given by written notice dated February 16, 2019.

The meeting has been:

- Posted in School Buildings
- Advertised in at least one of the Board’s official newspapers
- Communicated with the Borough Clerk

**Report of the Superintendent:**

Dr. Cirillo made several announcements highlighting our student athletes:

JunSeo Kim – Bergen County Athlete of the week

Sam Golovin – Excelled in County Swim Meets, placing 12<sup>th</sup> in the 100 Freestyle

Jasleen Nanda – Participated in the State Tournament for winter indoor track

Nicolette Costanza – Scored 1,000 points in girls’ basketball

Our high school Dance Team placed 4<sup>th</sup> in a National Championship competition in Orlando, Florida.

Jessica Jeon, a student at Lindbergh Elementary School, recently won a Silver prize at the “2019 Bravura Young Artist Competition”. Jessica was one of 50 musicians and the youngest among them.

Dr. Cirillo introduced Mr. Greg Somjen, from Parette Somjen the District’s Architects of Record. Mr. Somjen presented an overview of “emergent” capital improvements noted by his firm after assessing each of our school buildings. The identified projects – site improvements and new additions – will be submitted to the NJDOE, Office of School Facilities for consideration for 40% reimbursement.

Applications must be submitted to the DOE no later than March 22, 2019 so that a referendum can be presented to the voters by the end of September 2019.

If our applications are approved work would not begin until the Summer of 2020.

Dr. Matarazzo opened the meeting to the public for a question and answer session.

**Report of the Board President:**

Dr. Matarazzo: We will be celebrating Dr. Seuss's birthday and "Read Across America" throughout the month of March. Please refer to the website for a schedule of school activities.

**Report of the Board Attorney:** No report

**Audit Review:**

Ferraioli, Wielkotz, Cerullo & Cuva, P.A. Firm Manager, Sean Ferguson, gave a brief overview of the District's annual audit report for the fiscal year 2018. There were some minor findings that will be addressed by the implementation of a Corrective Action Plan. The complete Audit and Administrative Findings are available for examination at the Board Office.

**Minute Approval:**

Motion by J. Mattessich, seconded by J. Kim to accept the January 23, 2019 minutes. All ayes on roll call.

**Committee Reports are Attached**

**Audience Participation:**

Brandon Fronjian, High School track coach, asked the Board to support our student athletes. He invited the Board members to attend the next athletic function – the Spring Sports Awards Dinner on March 6<sup>th</sup> at The Fiesta, Wood-Ridge, NJ.

Motion by J. Woo, seconded by J. Mattessich to go into Closed Session for a HIB investigation report.

**Closed Session:**

**R-E-D-A-C-T-E-D**

Motion to reopen meeting made by S. Jang, second by J. Mattessich, all ayes on roll call.

**HIB Investigation Report:** Motion by J. Woo, second by J. Mattessich, all ayes on roll call to **affirm** that HIB was not substantiated in this report.

**Motion to Adjourn:** Jeffrey Woo, second by Rebekah Lee, all ayes on roll call

**Diane Montemurro**

Palisades Park Board of Education

February 27, 2019

Report of the Finance Committee – Mr. John Mattessich

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves Amendment 1 to the 2019 IDEA Consolidated Application to budget carry-over funds in the amount of \$4,252.00 to use by Notre Dame Interparochial School. (Support services)
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following tuition reimbursement requests:

Samantha Matarazzo  
"Teaching Poverty's Children"  
3 Credits

Laurie Nova  
"Intro to Language & Linguistics"  
3 Credits  
"Foundations of Literacy K-6"  
3 Credits

Nicole Ostuni  
"Teaching Poverty's Children"  
3 Credits  
"Literacy to Teach Life Lessons"  
3 Credits  
"Strategies for Supporting Children with ADD"  
3 Credits

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff workshops/conferences:

<u>Staff member</u>	<u>Location/Description</u>	<u>Date(s)</u>	<u>Amount</u>
Ive Pavin Phys Ed Teacher	Long Branch, NJ – "Annual NJAHPERD Convention"	02/25/19	\$150.00
Christine Orlowski Phys Ed Teacher	Same As Above	02/26/19	\$ 85.00
Ewa Krupinska Math Teacher	Rutgers U. – "Association of Mathematics Teachers"	03/28/19	\$150.00
Eimy Padron ELL/ESL Teacher	New Brunswick, NJ - "NJTESOL Conference"	05/31/19	\$150.00

Finance Committee

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an increase of \$.50 per hour for all the part-time custodians, effective 02/28/19.
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an increase of \$1.00 per hour for technology personnel, effective 02/28/19.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves payment to Mary DeBlasio, Teacher of Italian, for teaching an additional class (AP Italian) during the 2017/18 school year. (\$900.00)
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Food Service voucher list in the amount of \$60,165.72:

<u>VENDOR</u>	<u>Location/Description</u>	<u>Amount Paid</u>
Jay-Hill Repairs	ECC/Replaced potentiometer on the convection oven	\$ 290.22
Jay-Hill Repairs	ECC/Replaced ignition module on convection oven	\$ 404.89
Pomptonian, Inc.	Request for expenses Week ending 01/04/19	\$11,411.46
Pomptonian, Inc.	Request for expenses Week ending 01/11/19	\$22,754.40
Pomptonian, Inc.	Request for expenses Week ending 01/25/19	<u>\$25,304.75</u> \$60,165.72

- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the 01/30/19 payroll in the amount of \$866,392.44 and the 02/15/19 payroll in the amount of \$792,832.22.
- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Student Activities Accounts, month ending 01/31/19. (Attached)

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the February 2019 bill list in the amount of \$1,010,066.83.

Fund 10 (General Current Expenses) \$ 921,124.84

Fund 20 (Capital Outlay) 88,636.37

Fund 96 (After Care) 305.62

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\$1,010,066.83

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator/Treasurer of School Moneys for the month ending 12/31/18.

Furthermore, the Board certifies that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund has been over-expended and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. (Full Report on file in the Board Office)

as of 1/31/19

<u>ORGANIZATION</u>	<u>BAL</u>	<u>DEPOSITS</u>	<u>CHECKS</u>	<u>BAL</u>
ACADEMIC DECATHLON/MODEL UN	340.71			340.71
AFTER SCHOOL ART	4			4
BIBLE CLUB	180.33			180.33
CHEERLEADING	2057.83		-120	1937.83
CLASS OF 2016	2788.97			2788.97
CLASS OF 2018	6771.76			6771.76
CLASS OF 2019	7288.74	703.99		7992.73
CLASS OF 2020	3566.67	1200	-3669.6	1097.07
CLASS OF 2021	566			566
DAS	734.79	1196	-1425.6	505.19
DANCE TEAM	-801.11			-801.11
ENVIRONMENTAL CLUB	6817.04			6817.04
FIELD TRIP/ACTIVITIES	3782.35	2274	-4273.85	1782.5
FOOTBALL	0			0
FUNDRAISERS/Scholarships	4227.94			4227.94
GIRLS BB	147.75			147.75
HOPE CLUB	456			456
HUMANITARIAN	1943.6			1943.6
INTERNATIONAL CLUB	33.38			33.38
ITALIAN NHS	513.71			513.71
KOREAN CLASS ACTIVITY	5621.55		-600	5021.55
LITERARY MAGAZINE	801.53			801.53
MISC	616.5			616.5
MEDIA CENTER	797.3			797.3
MUSIC	265.29	2320.06	-2585.6	-0.25
NHS	0.82			0.82
ONLINE LEARNING	400			400
SCIENCE LEAGUE	501			501
SOFTBALL	40.05			40.05
SPANISH NHS	6.8			6.8
BASEBALL	1007.72			1007.72
BOYS BB	495.05	2308		2803.05
STUDENT COUNCIL	0.9			0.9
TIGERTALES	172.19			172.19
TRACK	0	212		212
WRESTLING	622.66			622.66
YEARBOOK	2647.19	800		3447.19
CROSS COUNTRY	38			38
Pencils of Promise	407			407
STIGMA	681.46			681.46
School Records	2			2

**STUDENT ACTIVITIES ACCOUNT**

**LINDBERGH ELEMENTARY SCHOOL**  
**APPENDIX B**

<u>Account</u>	<u>Balance</u> <u>12/30/18</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance</u> <u>1/31/19</u>
Grade Level 1	-0-			-0-
Grade Level 2	-0-			-0-
Grade Level 3	16.00			16.00
Grade Level 4	-0-			-0-
Grade Level 5	-0-			-0-
Grade Level 6	33.95			33.95
PEEC Account	751.55			751.55
Yearbook	880.88			880.88
Band	582.45		161.97	420.48
Principal's Account - ECC	465.87			465.87
Principal's Account- LS	17,557.92		6000.00	11,557.92
Phys. Ed.D. Acct.	13.27			13.27
Fund Raisers-ECC	-0-			-0-
Fund Raisers-LS	200.00	553.00	553.00	200.00
Field Trips	675.12	5400.00	1000.00	5075.12
Student Council	2276.21		920.16	1356.05
Literacy Club	2363.75			2363.75
<u>Totals</u>	<u>25,816.97</u>	<u>5953.00</u>	<u>8635.13</u>	<u>23,134.84</u>
Interest	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<u>TOTALS</u>	<u>25,816.97</u>	<u>5953.00</u>	<u>8635.13</u>	<u>23,134.84</u>

Palisades Park Board of Education

February 27, 2019

Report of Buildings & Grounds – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the Korean American Association of NJ to use the high school auditorium & cafeteria on Friday, March 1<sup>st</sup> – 4:00 – 8:00 p.m. to celebrate the 100<sup>th</sup> anniversary of the Korean Independence Movement. (Contract agreement is on file in the Board Office)
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the Palisades Park/Leonia Little League to use of the high school gymnasium on Sunday, February 24<sup>th</sup> and Sunday, March 3<sup>rd</sup> from 1:00 – 8:00 p.m. The Little League organization will be sponsoring a baseball clinic and try-outs.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the Lindbergh School cafeteria (including the kitchen) on Saturday, March 30<sup>th</sup> for a Pancake Breakfast fundraiser sponsored by the Palisades Park Police Department. Time: TBA
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the Palisades Park Board of Health to use the Lindbergh School facilities (first level) on Saturday, April 6<sup>th</sup> from 8:00 a.m. – 1:00 p.m. for the 42<sup>nd</sup> Annual Health Fair. Equipment will be delivered on Friday, April 5<sup>th</sup> between 3:30 – 6:30 p.m.



Palisades Park Board of Education

February 27, 2019

Report of the Personnel Committee – Mr. Jeffrey Woo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the following staff resignations:

James Barcia  
District Tech Specialist  
Effective: 02/15/19

Susan Yi  
B.S.I. Teacher (L.S.)  
Effective: 03/01/19

Bernadette Regan  
L.S. Cafeteria Aide  
Effective: 02/28/19

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the retirement of Laura Schwartz, Teacher of Art, effective 06/30/19. Mrs. Schwartz has served our district for the past 13 years.

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following SIA (Title I, School Improvement Programs) personnel:

Michelle Rengifo – ESL  
Henry Agecha – Science  
\$36.00 per hour

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following P/T custodial appointments:

Miguel Simon-Martinez  
Early Childhood Center  
Effective: 02/08/19

Luz Perez  
Lindbergh School  
Effective: 02/25/19

Not to exceed 29.5 hours per week  
\$11.00 per hour

Personnel Committee

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment:

Jonathan Profitt  
Assistant Track Coach  
Stipend: \$4,858.00

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following Substitute teacher for the remainder of the school year:

Alexandra Ostuni  
University of Delaware  
Effective: 02/27/19

- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an unpaid leave of absence for Melissa Vudragovic, Lindbergh School nurse, on or about April 4, 2019. Melissa may return to the district September 2019.

- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following special police officers to secure the Lindbergh School grounds during the After/ Care Program:

Ezra Park  
Briana Senatore  
Randall Topping  
\$15.00 per hour/3 hours per day

- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an internship for Serena Ferlisi, Università' di Siena (Italy) at the Jr/Sr High School. Ms. Ferlisi will be working with Senora DeBlasio – 1 or 2 days per week for approximately 6 weeks – in Italian III and AP Italian.

- 10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached 21 Century Staff/Cycle 3 (2/20/19 – 4/26/19):

**21st Century Cycle 2 Staff, 2018-2019**

Ms. Emily Blanco  
Ms. Kaytlin Callaghan  
Mr. Richard DeCicco  
Ms. Kaitlyn Denney  
Ms. Rosario Dovale  
Mrs. Maria Fierro  
Ms. Krista Garguilo  
Ms. Destiny Harmon  
Ms. Jaclyn Jacobs  
Ms. Angela Lee  
Ms. Michelle Lee  
Ms. Samantha Matarazzo  
Mr. James Mascolo  
Ms. Annette McCarthy  
Ms. Caitlin O'Malley  
Ms. Rael Rodriguez  
Mrs. Jaclyn Dellosa  
Ms. Tina Scheitrum  
Ms. Teresa Sculco  
Dr. Mark Silk  
Ms. Korinné Sterni  
Ms. Jaclyn Vanore  
Ms. Joowon Yim

**Program Substitutes:**

Ms. Jenna Millar  
Ms. Rosa Morel  
Ms. Nicole Ostuni  
Ms. Elizabeth Paccione  
Ms. Robyn Sperlazzo

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Mrs. Joanna Leigh Hali, M.F.A.  
Teacher of English and Theatre

21st Century CLC Program Coordinator  
NJSACC Afterschool Ambassador  
Events Coordinator

Palisades Park Board of Education

February 27, 2019

Report of Student Activities/Field Trips – Ms. Rebekah Lee

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Field Trip requests:

<u>Course(s)</u>	<u>Destination</u>	<u>Date/Time</u>	<u>Cost to students</u>
Spanish 3 & AP Spanish	Univision (Channel 41), Teaneck & Meson Madrid	03/18/19 9:15 – 3:00	\$20.00
Italian I & II	“Theatre in the Park”, Queens, NY	03/27/19 10:00 – 2:00	\$30.00
6 <sup>th</sup> Grade students	Lindbergh Cafeteria Annual Dance	03/22/19 6:30 – 8:30	No Cost
5 <sup>th</sup> & 6 <sup>th</sup> Grade LEAP Classes	Buehler Science Center Bergen Community College	03/22/19 8:00 – 2:00	No Cost
2 <sup>nd</sup> Grade Performance Ensemble Classes	Liberty Science Center Jersey City, NJ	04/08/19 9:00 – 2:00	\$27.00
English I & English I Honors	Bergen County Zoo Paramus, NJ	05/31/19 9:30 – 2:00	\$15.00

Palisades Park Board of Education

February 27, 2019

New Business – Audit Report

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the Annual Audit Report, FY 2018.

Furthermore, the Board authorizes the Business Administrator to comply with the Administrative Findings and develop a Corrective Action Plan for submission to the State Department of Education and the County Superintendent of Schools.